Text consolidated by Valsts valodas centrs (State Language Centre) with amending laws of:

9 February 2017 [shall come into force on 9 March 2017];

1 March 2018 [shall come into force on 1 June 2018];

25 March 2021 [shall come into force on 20 April 2021].

If a whole or part of a section has been amended, the date of the amending law appears in square brackets at the end of the section. If a whole section, paragraph or clause has been deleted, the date of the deletion appears in square brackets beside the deleted section, paragraph or clause.

The *Saeima*1 has adopted and

the President has proclaimed the following law:

**Law on Registration of Civil Status Acts**

**Chapter I**

**General Provisions**

**Section 1. Purpose of the Law**

The purpose of this Law is to regulate legal relations in the field of the registration of civil status acts – the fact of marriage, birth and death.

**Section 2. Civil Status Act**

A civil status act is a fact or an event in the life of a person, which creates, changes or terminates family and other property and non-financial rights and duties related to the kinship of the person.

**Section 3. Registration of a Civil Status Act**

(1) A civil status act shall be registered by the General Registry institution by drawing up, updating or renewing an entry in the marriage, birth or death register (hereinafter – the entry in the register of civil status acts), on the basis of which a document confirming registration of a civil status act shall be issued.

(2) Within the meaning of this Law the General Registry institution is a local government General Registry office (hereinafter – the General Registry office) and a diplomatic and consular mission of the Republic of Latvia in a foreign state (hereinafter – the mission).

(3) The General Registry office shall register marriage, the notified fact of birth or death, update and renew an entry in the register of civil status acts.

(4) The mission shall accept an application regarding updating or renewing an entry in the register of civil status acts for forwarding to the Ministry of Justice, as well as register:

1) marriage of Latvian citizens and Latvian non-citizens staying in foreign states in case if the life of the groom or bride is endangered by a disease, or in other urgent cases when conclusion of marriage in the General Registry office or the relevant foreign state is not possible;

2) the notified fact of birth;

3) the notified fact of death.

(5) In registering a civil status act or in receiving a repeat document confirming registration of a civil status act, the person shall present a valid personal identification document. Upon receiving an application regarding concluding marriage, upon registering marriage, the notified fact of birth or death, the General Registry institution shall verify the provided information in the Register of Natural Persons. If the information provided to the General Registry institution does not conform to the electronically obtained data, the official of such institution shall evaluate the relevant information according to the presented or submitted documents.

(6) The procedures for the registration of civil status acts, sample entries in registers of civil status acts, the procedures for storing entries in registers of civil status acts and samples of such documents which are issued on the basis of entries in registers of civil status acts shall be determined by the Cabinet.

(7) The amount, procedures for payment and relief of the State fee for registration of civil status acts shall be determined by the Cabinet.

[*25 March 2021 /* *Amendment to Paragraph five shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Section 4. Refusal to Register a Civil Status Act**

(1) The registration of a civil status act shall be refused if:

1) registration of the civil status act is in contradiction with this Law or other laws;

2) the documents submitted or presented by the person do not conform to the requirements laid down in this Law and other laws.

(2) Upon request of such person who has been refused registration of a civil status act, an official of the General Registry institution shall issue a justified refusal to register the civil status act in writing.

(3) A person may appeal a refusal to register a civil status act to a court in accordance with the procedures laid down in the Administrative Procedure Law.

**Section 5. Entries in Registers of Civil Status Acts**

(1) The concluded marriage, the notified fact of birth or death shall be registered by making a relevant entry in the marriage, birth or death register.

(2) Information regarding dissolution of marriage shall be indicated in an entry in the marriage register.

(3) Information regarding recognition of paternity, determination of paternity, determination of the fact of paternity, contesting of the assumption of paternity, recognition of paternity as non-existing, approval of adoption, revocation of adoption shall be indicated in an entry in the birth register.

(4) Information in the register of civil status acts shall be entered in the official language. Persons names shall be entered in accordance with the norms of the literary Latvian language regarding orthography and use of persons names. The original form of the given name and surname of a foreigner shall be entered in transliteration of the Roman alphabet according to the entry in a valid personal identification document.

**Section 6. Right to Get Acquainted with Entries in Registers of Civil Status Acts and to Request Repeatedly Documents Confirming Registration of Civil Status Acts**

(1) An official of the General Registry office, an employee and a career consular official in the mission shall maintain confidentiality in carrying out work duties and shall not disclose the acquired information illegally.

(2) According to an application of a person, the General Registry institution or the Ministry of Justice shall re-submit the documents referred to in Section 47, Paragraph one of this Law, if the civil status act is registered with the General Registry institution. If dissolution of marriage has been registered with the General Registry office by 31 August 1994, the General Registry office or the Ministry of Justice shall issue a statement regarding dissolution of marriage according to the entry in the register of dissolution of marriage or a statement regarding registration of marriage or dissolution of marriage according to the entry in the marriage register. If marriage was dissolved after 31 August 1993, the General Registry office or the Ministry of Justice shall issue a statement regarding registration of marriage or dissolution of marriage according to the entry in the marriage register.

(3) A person has a duty to request repeatedly a document confirming registration of a civil status act, if it contains inaccuracies or damages due to which it is impossible to read the indicated information, or it was issued in the General Registry office in accordance with the procedures laid down in the Marriage and Family Code of Latvian S.S.R. and such document must be presented or submitted to a foreign institution.

(4) A person regarding whom entry was made or his or her authorised person has the right to get acquainted with an entry in the marriage register and to request a marriage certificate, a statement regarding registration of marriage or a copy of the entry in the marriage register. If a marriage is terminated by a death of one spouse or by declaring such spouse as deceased, the General Registry institution or the Ministry of Justice shall issue a statement regarding registration of marriage according to the entry in the marriage register.

(5) A person regarding whom entry was made or his or her authorised person has the right to get acquainted with an entry in the birth register (except an entry in the register which is related to adoption) and to request a birth certificate, a statement regarding registration of birth or a copy of the entry in the birth register. Parents or legal representative of the child have the right to get acquainted with an entry in the birth register of a minor person and to request a birth certificate, a statement regarding registration of birth or a copy of the entry in the birth register.

(6) The person regarding whom entry was made and his or her authorised person has the right to get acquainted with an entry in the birth register of an adopted person of legal age and to request a birth certificate, a statement regarding registration of birth or a copy of the entry in the birth register. Adopter or legal representative of the child, or his or her authorised person has the right to get acquainted with an entry in the birth register of a minor adopted person and to request a birth certificate, a statement regarding registration of birth or a copy of the entry in the birth register.

(7) Relative of a deceased person or his or her authorised person has the right to get acquainted with an entry in the death register and to request a death certificate, a statement regarding registration of death or a copy of the entry in the death register.

(8) Another person has the right to request and receive a statement regarding registration of a civil status act if he or she proves his or her legal interest.

(9) A copy of the entry in the register of civil status acts shall, upon request, be issued to the court, the Office of the Prosecutor, an investigating institution, the Ministry of Justice, the General Registry institution, the Orphan’s and Custody Court, and a notary.

[*9 February 2017; 25 March 2021*]

**Chapter II**

**Processing Data of Registers of Civil Status Acts**

[*25 March 2021* / *The new wording of the name of the Chapter shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Section 7. Processing Data of Registers of Civil Status Acts**

(1) The General Registry institution shall include, update and renew information regarding marriages concluded, registered facts of birth and death in the Register of Natural Persons in conformity with Section 3, Paragraphs three and four of this Law.

(2) [25 March 2021]

(3) The procedures by which the General Registry institution, the Ministry of Justice and the Office of Citizenship and Migration Affairs shall include, update and renew information regarding civil status acts in the Register of Natural Persons, as well as the extent of such information and the procedures by which it shall be issued from the Register of Natural Persons shall be determined by the Cabinet.

[*25 March 2021 /* *The new wording of the title of the Section and Paragraph one, amendment regarding the deletion of Paragraph two and amendments to Paragraph three shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Section 8. Registration of Entries in Registers of Civil Status Acts**

Registration of entries in registers of civil status acts shall be conducted individually according to the types of registers of civil status acts. Entry numbers of registers of civil status acts shall be assigned in chronological order depending on the time when the relevant fact or event was registered.

**Section 9. Computer Print-out of an Entry in the Register of Civil Status Acts**

(1) The General Registry institution shall prepare a computer print-out of an entry in the register of civil status acts after inclusion of the information referred to in Section 7, Paragraph one of this Law in the Register of Natural Persons.

(2) The computer print-out referred to in Paragraph one of this Section shall be signed by an official or employee of the General Registry institution and the person to whom the entry in the register of civil status acts applies, or the person who is the declarant of the relevant fact, and it shall be approved with a seal with the State coat of arms.

[*25 March 2021 /* *Amendment to Paragraph one shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Chapter III**

**General Registry Office**

**Section 10. Establishment of a General Registry Office**

(1) A General Registry office shall be established by a State city local government or municipality government. The administrative territory of the relevant State city or municipality shall be the territory of operation of the General Registry office, except for the cases referred to in Paragraph two of this Section.

(2) After co-ordination with the Ministry of Justice, a local government may establish several General Registry offices in one State city or municipality or also several local governments may establish a joint General Registry office. In such cases the territory of operation of each General Registry office shall be determined. The Minister for Justice may suggest a local government (local governments) to examine an issue regarding reorganisation of a General Registry office (offices).

(3) The name of a General Registry office shall be created by adding the words “General Registry Office” to the relevant name of the administrative territory of operation of the General Registry office.

(4) Information regarding establishment of a General Registry office or amending of the territory of operation thereof shall be published in the official gazette *Latvijas Vēstnesis* and on the webpage of the relevant local government.

(5) Each General Registry office shall have a seal with an image of the supplemented lesser State coat of arms and the full name of the General Registry office.

(6) Financial resources for the operation of the General Registry office shall be assigned by the relevant local government.

[*25 March 2021 /* *Amendments to Paragraphs one and two regarding the replacement of words “republic city” (in the relevant case) with the words “State city” (in the relevant case) shall come into force on 1 July 2021.* *See Paragraph 11 of Transitional Provisions*]

**Section 11. Supervision of a General Registry Office**

(1) Supervision of a General Registry office shall be carried out by the Minister for Justice.

(2) The Ministry of Justice shall supervise the compliance with laws and regulations in registration of civil status acts, as well as manage the General Registry office methodologically.

**Section 12. Officials and Employees of a General Registry Office**

(1) An official and employee of a General Registry office shall by hired by the relevant local government. An official of the General Registry office shall be appointed to his or her position after co-ordination with the Ministry of Justice.

(2) Within the meaning of this Law officials of the General Registry office are the head of the General Registry office and the deputy head of the General Registry office.

(3) The following person may be an official of the General Registry office:

1) who is a citizen of Latvia;

2) who has reached at least 25 years of age;

3) who has acquired at least first level vocational higher education in law;

4) who is proficient in the official language.

(4) The insignia of office of the head of the General Registry office shall be determined by the Cabinet.

[*9 February 2017*]

**Section 13. Rights and Obligations of Officials and Employees of the General Registry Office**

(1) The head of a General Registry office shall be responsible for the operation of the General Registry office.

(2) An official of the General Registry office shall register marriage and renew an entry in the register of civil status acts. The fact of birth and death may be registered and an entry in the register of civil status acts may be updated by an employee of the General Registry office.

(3) An official or employee of the General Registry office shall not perform registration of civil status acts if it is related to the official or employee himself or herself, his or her spouse, relatives up to the fourth degree and affines up to the third degree, his or her adopters or adoptees, to a person under guardianship or trusteeship of the official or employee and his or her spouse or also if the official or employee is the person notifying the fact to be registered.

(4) An interested person may contest the actual action of the official or employee of the General Registry office in accordance with the procedures laid down in the Administrative Procedure Law.

**Section 14. Tasks of the General Registry Office**

The General Registry office shall perform the following tasks:

1) register marriage, notified facts of birth and death and marriages concluded by ministers of the denominations indicated in Section 51 of the Civil Law;

2) issue documents confirming registration of civil status acts;

3) keep files of updating and renewal of entries in registers of civil status acts;

4) update and renew entries in registers of civil status acts;

5) keep files related to changing the entry of the given name, surname and nationality;

6) retain the record group of the General Registry office.

**Section 15. Duty to Provide Information and to Submit Documents to the General Registry Office**

(1) All persons and institutions have a duty to provide the General Registry office with free-of-charge information that is necessary for the registration of civil status acts, as well as to ensure the General Registry office with the relevant documents.

(2) The person shall be liable according to the law for providing false information to the General Registry office.

**Section 16. Duty of the General Registry Office to Provide Information**

(1) The General Registry office shall notify the Orphan’s and Custody Court:

1) regarding birth of a child to a minor person;

2) if in registering the fact of death it becomes known that minor children of the deceased person are left without parental care.

(2) The General Registry office shall inform the diplomatic and consular mission in Latvia accredited by the country of citizenship of the deceased person regarding registration of the fact of death of a foreigner. If the diplomatic and consular mission of the respective country is not in Latvia, the Consular Department of the Ministry of Foreign Affairs shall be informed regarding registration of the fact of death of a foreigner (except a person who has been recognised as a stateless person in the Republic of Latvia).

[*9 February 2017*]

**Chapter IV**

**Registration of Marriage**

**Section 17. Documents Required for Conclusion of Marriage**

(1) Persons who wish to conclude marriage shall submit to a General Registry institution a joint submission of a specific sample, signed by both parties, in person, except for the case specified in Paragraph 1.1 of this Section. Upon submitting the submission in person, they shall present a valid personal identification document.

(11) Latvian citizens of legal age or Latvian non-citizens of legal age may submit a submission regarding concluding marriage also electronically to the General Registry office in which they wish to conclude marriage, provided that the submission is signed with a secure electronic signature and it has a time stamp.

(2) Persons who have previously been in another marriage and information regarding dissolution of marriage has not been included in the Register of Natural Persons shall present one of the following documents:

1) the death certificate of the former spouse;

2) the certificate of dissolution of marriage issued by the General Registry office or a sworn notary;

3) a court judgment which has entered into lawful effect and by which marriage has been dissolved or recognised as invalid;

4) an extract or statement from the register of dissolution of marriage or the marriage register with information regarding dissolution of marriage.

(3) If a person who wishes to conclude marriage is a minor, a written permit of parents or guardians of such person or the Orphan’s and Custody Court shall be appended to the submission.

(4) If it is not possible for a person who wishes to conclude marriage to obtain the document referred to in Paragraph two of this Section, it shall be substituted with a court judgment regarding determination of the relevant fact.

(5) If persons wish to conclude marriage not in the General Registry institution in which they submitted the submission regarding concluding marriage, but in another General Registry institution or by a priest, the General Registry institution in which the submission regarding concluding marriage was submitted shall issue a statement regarding checking of the documents necessary for concluding marriage to them. The statement shall be valid for six months after the day it was issued.

[*1 March 2018; 25 March 2021* / *Amendment to Paragraph two shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Section 18. Right of a Foreigner to Conclude Marriage**

(1) A citizen of the European Union, European Economic Area state or the Swiss Confederation or a citizen of another state, a stateless person, a refugee or a person who has been granted alternative status and who at the time of concluding marriage is entitled to stay in the Republic of Latvia, may conclude marriage with a citizen of the Republic of Latvia, a non-citizen of the Republic of Latvia, a citizen of the European Union, European Economic Area state or the Swiss Confederation or a citizen of another state, a stateless person, a refugee or a person who has been granted alternative status and who at the time of concluding marriage is entitled to stay in the Republic of Latvia.

(2) In addition to the documents referred to in Section 17 of this Law a foreigner shall submit a document issued by the competent authority of the relevant foreign state regarding marital status.

(3) If a person who has been granted the status of a stateless person in the Republic of Latvia, a refugee status or an alternative status does not have the necessary documents and it is not possible to obtain such documents, the relevant documents shall be substituted with a written declaration of the referred-to person regarding his or her marital status.

(4) An official of the General Registry office is entitled to determine another time for registering the marriage, which is no less than a month, but no longer than six months from the day when the submission was accepted, in order to check the presented and submitted documents.

**Section 19. Registration of Marriage**

(1) Marriage shall be registered in the General Registry institution on a specific day in presence of the persons who wish to conclude marriage and witnesses of legal age, if the obstacles for concluding marriage indicated in Sections 32, 35, 37 and 38 of the Civil Law have not become known.

(2) Upon request of persons an official of the General Registry office may register marriage in another appropriate place, if the persons who wish to conclude marriage ensure conditions appropriate or corresponding for registration of marriage.

(3) The General Registry institution shall ensure solemn registration of marriage, if persons wish for it. During registration of marriage the official of the General Registry office shall wear the insignia of office.

(4) If a citizen of Latvia or a non-citizen of Latvia concludes marriage outside the Republic of Latvia in conformity with the laws of such foreign state in the territory of which the marriage is concluded, such marriage shall be valid in the Republic of Latvia, if the provisions of Sections 32, 35, 37 and 38 of the Civil Law have been complied with.

(5) The procedures for registration of marriage at a place of imprisonment shall be determined by the Cabinet.

**Section 20. Registration of Marriage Concluded by a Minister**

(1) The General Registry office shall also register marriages concluded by ministers of the denominations indicated in Section 51 of the Civil Law.

(2) If persons for whom the obstacles for concluding marriage indicated in Sections 32, 35, 37 and 38 of the Civil Law are established at the time of concluding marriage have concluded marriage with a minister, the General Registry office shall make an entry in the marriage register and notify the State Police Board of territorial competence thereof.

(3) Ministers of the denominations indicated in Section 51 of the Civil Law shall comply with all provisions of this Law regarding registration of marriage and State fee in registering marriage.

**Section 21. Information to be Included in an Entry in the Marriage Register**

(1) The following information shall be indicated in an entry in the marriage register:

1) the date of concluding the marriage;

2) the name of the General Registry institution which registers the marriage;

3) the place of concluding the marriage;

4) the given name, surname of spouses before concluding the marriage, the surname after concluding the marriage, personal identity number (if such has been granted), the marital status, the place of residence, the date and place of birth, the nationality, the ethnicity;

5) which marriage (by number) each spouse concludes;

6) a document confirming termination of the previous marriage if the person has been married;

7) the given name, surname, personal identity number or date of birth of witnesses;

8) the marriage certificate number.

(2) The computer print-out of the entry from the marriage register shall be signed by the spouses, witnesses and official of the General Registry institution. The computer print-out of the entry from the marriage register shall be approved with a seal with the State coat of arms.

**Section 22. Issuance of a Marriage Certificate**

After registration of marriage an official of the General Registry institution or a minister shall issue a marriage certificate to the spouses.

**Section 23. Additions to the Marriage Register**

(1) An entry in the marriage register shall be supplemented with information regarding dissolution of marriage, recognition of marriage as invalid, change in the entry of the ethnicity, personal identity number, or nationality of the spouse.

(2) An entry in the marriage register shall be supplemented on the basis of a court judgment, a true copy of a foreign court judgment which conforms to the conditions according to which the authenticity thereof may be established, as well as on the basis of Council Regulation (EC) No 2201/2003 of 27 November 2003 concerning jurisdiction and the recognition and enforcement of judgments in matrimonial matters and the matters of parental responsibility, repealing Regulation (EC) No 1347/2000, adding translation of the relevant documents in the official language, certified in accordance with the procedures laid down in laws and regulations, and on the basis of a notification of the notary regarding dissolution of marriage.

[*25 March 2021*]

**Chapter V**

**Registration of the Fact of the Birth**

**Section 24. Notification Regarding the Birth of a Child**

(1) The General Registry institution shall be notified regarding the birth of a child within a month after the child is born.

(2) In notifying regarding the birth of a child, a medical certificate issued by a medical treatment institution or a medical practitioner that confirms the fact of birth shall be submitted.

**Section 25. Persons who have a Duty to Notify Regarding the Birth of a Child**

(1) The father or mother of a child has a duty to notify regarding the birth of the child. The father and mother of the child may authorise another person to notify regarding the birth of the child in accordance with the procedures laid down in law.

(2) If the parents of a child are deceased or the birth of a child may not be notified due to other reasons, a medical practitioner or other person who was present at childbirth has a duty to notify regarding the birth of the child.

(3) If the child was born in a shelter or a place of imprisonment, the head of the relevant institution has a duty to notify regarding such birth in writing. The birth of the child and the presence of his or her parents in the place of imprisonment shall not be indicated in the entry in the birth register.

(4) If none of the persons referred to in this Section have notified the birth of a child and the birth of the child has become known to a local government, such local government has a duty to notify the General Registry office in writing regarding the birth of the child.

**Section 26. Registration of the Fact of the Birth**

(1) The General Registry office shall ensure solemn registration of the fact of the birth of a child if the parents wish for such registration. During solemn registration of the fact of the birth of a child the official of the General Registry office shall wear the insignia of office.

(2) The General Registry office may also register the fact of the birth of a child in a medical treatment institution which ensures assistance in delivery.

(3) After registration of the fact of the birth an official or employee of the General Registry institution shall issue a birth certificate to the parents of the child or the person who notified regarding the fact of the birth.

**Section 27. Registration of the Birth of Twins and Multiple Children**

If twins or multiple children are born, the birth of each child shall be registered individually. The sequence of the births of the children shall be indicated in the entry in the birth register.

**Section 28. Registration of a Stillborn Child or Child who Died at Birth**

(1) If a child is stillborn or has died at birth, a medical treatment institution or a medical practitioner has a duty to notify the General Registry office thereof within eight days.

(2) Upon registering a stillborn child or a child who died at birth, the following shall be indicated in the entry in the birth register: “Child is stillborn.” or “Child died at birth.” In such case registration of the fact of death shall not be performed. A statement regarding registration of the birth shall be issued to the persons referred to in Section 26, Paragraph three of this Law.

(3) If a child lived for a short period of time (also a few minutes) after birth, the fact of both his or her birth and death shall be registered. In such case a statement regarding registration of the birth and a death certificate shall be issued to the persons referred to in Section 26, Paragraph three of this Law.

**Section 29. Registration of the Fact of Birth of a Foundling**

(1) A foundling is a child found whose parents are unknown.

(2) A person who has found the child referred to in Paragraph one of this Section shall notify the State Police Board of territorial competence thereof without delay.

(3) The relevant local government authority in co-operation with a medical treatment institution shall determine the possible time and place of birth of the child, give the child a given name and surname and notify the General Registry office thereof.

(4) If the child was placed in a baby hatch, a medical treatment institution shall determine the possible time and place of birth of the child, give the child a given name and surname and notify the General Registry office thereof.

(5) In the cases referred to in Paragraphs three and four of this Section, the following shall be indicated in the entry in the birth register: “Foundling, parents unknown.”

**Section 30. Overdue Notification Regarding the Birth of a Child**

(1) If notification regarding the birth of a child is overdue by more than a month, the fact of the birth of the child shall be registered after ascertaining the circumstances of delay. The fact of the birth shall be registered on the basis of a submission by one or both parents, or other interested persons.

(2) The fact of the birth for a person of legal age shall be registered on the basis of a submission of the relevant person of legal age.

(3) In the cases referred to in Paragraphs one and two of this Section a medical certificate issued by a medical treatment institution or a medical practitioner, confirming the fact of the birth, shall be submitted to the General Registry institution.

**Section 31. Information to be Included in an Entry in the Birth Register**

(1) The following information shall be indicated in an entry in the birth register:

1) the given name, surname, personal identity number (if such has been granted), sex, ethnicity, nationality (if such has been determined) and place of residence of the child. If the child is stillborn or died at birth, the given name need not be written;

2) the time and place of the birth of the child;

3) the given name, surname, personal identity number (if such has been granted), date of birth, address of the place of residence, ethnicity and nationality of the parents;

4) the number, issuing authority and date of issue of a personal identification document of the parents, if parents of the child are not citizens of Latvia or non-citizens of Latvia;

5) a document, on the basis of which information regarding the father of the child is entered (the number, date and place of drawing up of the marriage register or the number, date and place of submitting the submission for recognition of paternity, or the number and date of a court judgment in legal force and the court which rendered the judgment);

6) the given name, surname, personal identity number or date of birth of the person, if the person has not been granted a personal identity number, who notified regarding the birth of the child, and relation to the child (for example, father, mother, medical practitioner, head of an institution);

7) the birth certificate number;

8) the date when the medical treatment institution or medical practitioner issued the medical certificate that certifies the fact of birth, and the number of the referred-to certificate.

(2) The computer print-out of an entry in the birth register shall be signed by the person who notified regarding the birth of a child and an official or employee of the General Registry institution. If a written notification of an institution has been received, it shall be indicated that an entry in the birth register has been made on the basis of the relevant notification. The computer print-out of the entry from the birth register shall be approved with a seal with the State coat of arms.

**Section 32. Given Name, Surname and Ethnicity of a Child**

(1) The given name of a child shall be entered in accordance with an instruction of the parents. If the parents are unable to reach an agreement, the given name of the child shall be entered in accordance with a decision of the Orphan’s and Custody Court. A child may not be given more than two names.

(2) The surname of a child shall be entered in accordance with the surname of the parents. If the parents have different surnames, the child shall be given either the surname of the father or of the mother in accordance with an agreement between the parents. If the parents are unable to reach an agreement, the surname of the child shall be entered in accordance with a decision of the Orphan’s and Custody Court.

(3) [25 March 2021]

(4) The ethnicity of the child, in accordance with an agreement between the parents, need not be entered or the ethnicity of relatives of the child shall be entered in direct ascending line within two generations. If the parents are unable to reach an agreement, the ethnicity of the child shall be entered in accordance with a decision of the Orphan’s and Custody Court.

[*25 March 2021*]

**Section 33. Address of the Place of Residence of a Child**

The address of the place of residence of a child shall be entered upon instruction of the persons referred to in Section 25 of this Law.

**Section 34. Information Regarding the Parents of a Child**

(1) Information regarding the mother of a child shall be entered on the basis of a medical certificate issued by a medical treatment institution or a medical practitioner, confirming the fact of the birth of the child.

(2) Information regarding the father of the child shall be entered on the basis of one of the following documents:

1) a marriage certificate or another document confirming concluding marriage, if the mother of the child has not concluded marriage until the birth of the child;

2) a paternity recognition submission, if the father and the mother of the child have not concluded mutual marriage, however, they have submitted a joint paternity recognition submission to the General Registry office;

3) a joint paternity recognition submission of the mother of the child, the husband of the mother of the child or the former husband of the mother of the child and the biological father of the child with a request to enter the biological father of the child as the father of the child in the birth register, not the husband or former husband of the mother of the child;

4) a marriage certificate or another document which confirms concluding marriage, and a document which confirms the termination of such marriage, if the marriage of the mother of the child and her husband has been dissolved or recognised as non-existing or the spouse has died and not more than 306 days have passed from the day when the spouse died until the birth of the child.

(3) If the mother of the child has concluded new marriage within the time period referred to in Paragraph two, Clause 4 of this Section after termination of marriage, information regarding the father of the child shall be entered in accordance with Paragraph two, Clause 1 of this Section.

(4) If the mother of the child is not in marriage and the paternity of the child has not been recognised or determined until the fact of the birth is registered, only information regarding his or her mother shall be entered in the birth register.

**Section 35. Supplementation of an Entry in the Birth Register after Recognition, Determination of Paternity or Establishment of the Fact of Paternity**

(1) An entry in the birth register shall be supplemented with information regarding the father of a child if the paternity of the child has been recognised, determined or the fact of paternity has been established in accordance with the procedures laid down in Sections 154, 155, 157 and 158 of the Civil Law.

(2) The parents of the child shall submit a joint paternity recognition submission and other documents confirming the consent of the persons to recognition of paternity, provided for in the Civil Law, to the General Registry institution. A paternity recognition submission may be submitted by one of the parents, if an official of the General Registry institution, a sworn notary, the Orphan’s and Custody Court or a career consular official has certified the authenticity of the signature of the absent father or mother on the paternity recognition submission.

(3) Based on the submission of the person and an opinion of the General Registry office, the General Registry office shall make a repeated entry in the birth register if the entry in the birth register which needs to be supplemented was registered in a foreign state.

[*9 February 2017*]

**Section 36. Supplementation of an Entry in the Birth Register after Approval or Revocation of Adoption**

(1) An entry in the birth register shall be supplemented on the basis of a court judgment that has entered into legal effect:

1) on approval of adoption, if adoption has been approved in accordance with the procedures provided for in Section 171 of the Civil Law;

2) on revocation of adoption, if adoption has been revoked in accordance with the procedures provided for in Section 175 of the Civil Law.

(2) The parents of the child shall submit the court judgment indicated in Paragraph one of this Section to the Ministry of Justice. The Ministry of Justice may obtain such judgment using the database of the Court Information System.

(3) Adopters shall not be entered as parents in the entry in the birth register if it is determined in a court judgment.

(4) A personal identity number of a child shall be changed in the entry in the birth register if it is determined in a court judgment.

(5) Based on the submission of adopters and an opinion of the General Registry office, the General Registry office of the Riga State City shall draw up a repeated entry in the birth register if the fact of birth of the adoptee was registered in a foreign state.

[*9 February 2017; 25 March 2021* / *Amendment to Paragraph five regarding the replacement of a word “city” with the words “State City” shall come into force on 1 July 2021.* *See Paragraph 11 of Transitional Provisions*]

**Section 37. Other Supplementations to the Entry in the Birth Register**

(1) An entry in the birth register shall be supplemented if:

1) the person changes personal identity number, nationality, the entry of ethnicity or sex, and also if a minor person changes the given name or surname;

2) any of the parents of the person changes the personal identity number, nationality, or the entry of ethnicity;

3) adoption has been approved, adoption has been revoked, the entry regarding the father or mother of the person has been cancelled, parents of a foundling have become known, parents have been withdrawn the right of guardianship or the entry regarding the father has been deleted, if it has been performed in accordance with the procedures laid down in Section 58 of the Marriage and Family Code of the Latvian S.S.R.

(2) The birth register shall be supplemented on the basis of a court judgment, an administrative act, a medical certificate or another document confirming the change of sex, or a submission of the person.

[*9 February 2017; 25 March 2021*]

**Chapter VI**

**Registration of the Fact of Death**

**Section 38. Notification Regarding the Fact of Death**

The fact of death shall be notified to the General Registry institution within not less than six days from the time when the death set in or when the deceased was found.

**Section 39. Persons who have a Duty to Notify Regarding the Fact of Death**

(1) The spouse, another family member or another person who has become aware of the fact of death of a person has a duty to notify regarding the fact of death.

(2) If a person has died at a medical treatment institution, social care or rehabilitation institution, assisted living residence or place of imprisonment and the persons referred to in Paragraph one of this Section have not notified regarding the fact of death, the head of the relevant medical treatment institution, social care or rehabilitation institution, assisted living residence or place of imprisonment or his or her authorised person has a duty to notify regarding the fact of death in writing.

(3) If the persons referred to in Paragraphs one and two of this Section have not notified regarding the fact of death and information regarding the death of a person has become known to a local government, it has a duty to notify regarding the fact of death in writing.

(4) If an investigation is conducted in relation to the death of a person and the persons referred to in Paragraphs one, two, and three of this Section have not notified regarding the fact of death, an investigating institution has a duty to notify regarding the fact of death in writing.

[*9 February 2017; 25 March 2021*]

**Section 40. Documents Confirming the Fact of Death**

(1) The fact of death shall be registered on the basis of one of the following documents:

1) a medical certificate of a medical treatment institution or a medical practitioner on the cause of death;

2) a court judgment on the fact of establishing the fact of death or declaration of the person as deceased;

3) a notification of rehabilitation institutions on the death of a politically repressed person.

(2) After registering the fact of death an official or employee of the General Registry institution, upon request, shall issue a death certificate to the person who notified regarding the fact of death.

**Section 41. Information to be Included in the Death Register**

(1) The following information shall be indicated in an entry in the death register:

1) the given name, surname, personal identify number (if such has been granted), the nationality (if such has been determined) and place of residence of the deceased;

2) the place and time of death;

3) the date and place of birth of the deceased;

4) the marital status of the deceased (if the deceased was married – the given name and surname of his or her spouse);

5) the given name, surname and personal identity number of the parents of the deceased;

6) the cause of death;

7) the given name, surname, personal identity number or date of birth of the person who notified regarding the fact of death, as well as the relation of such person to the deceased;

8) the number, issuing authority and date of issue of a personal identification document of the deceased;

9) the number of the death certificate;

10) the issuing authority of the medical certificate regarding the cause of death (medical treatment institution or medical practitioner), the date and number of issue of such certificate.

(2) The person who notified regarding the fact of death and the head or employee of the General Registry institution shall sign the computer print-out of the entry in the death register. If a written notification of an institution has been received, it shall be indicated that an entry has been made on the basis of the relevant notification. The computer print-out of the entry in the death register shall be confirmed with a seal with the State coat of arms.

**Section 42. Registration of the Fact of Death of an Unknown Person**

(1) The fact of death of an unknown (unidentified) person shall be confirmed by a medical certificate of a medical treatment institution regarding the cause of death.

(2) If the deceased is identified later, the missing information shall be entered on the basis of a statement issued by a medical treatment institution regarding the recognition of the person (body), a document of an investigating institution or a court judgment.

[*9 February 2017; 25 March 2021*]

**Chapter VII**

**Retention, Updating and Renewal of Entries in Registers of Civil Status Acts**

**Section 43. Retention of Entries in Registers of Civil Status Acts**

(1) Entries in registers of civil status acts shall be retained in printed form in one copy and in electronic form in the Register of Natural Persons.

(2) The General Registry office which performed registration of civil status acts shall retain entries in registers of civil status acts in printed form for 100 years and afterwards shall transfer them to the National Archives of Latvia.

[*25 March 2021 /* *Amendment to Paragraph one shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Section 44. Updating of an Entry in the Register of Civil Status Acts**

(1) Updating of an entry in the register of civil status acts is correcting, supplementing or cancelling an entry made previously in the register of civil status acts.

(2) The General Registry office shall correct mistakes in an entry in the register of civil status acts and enter the missing or new information according to a submission of the interested person, if the civil status act has been registered with the General Registry institution, if there are sufficient grounds for correcting or supplementation of the entry and if there is no dispute between the interested persons.

(3) If the General Registry office does not have sufficient grounds for correcting or supplementing an entry in the register of civil status acts or if there is a dispute between the interested persons, the entry in the register of civil status acts shall be corrected or supplemented on the basis of a court judgment.

(4) According to a submission of the mother or a person of legal age an entry regarding the father of the child, if it was made in accordance with the procedures laid down in Section 58 of the Marriage and Family Code of the Latvian S.S.R., shall be cancelled on the basis of an opinion of an official of the General Registry office.

(5) An entry in the register of civil status acts shall be cancelled on the basis of a court judgment. If an unjustifiably renewed or repeatedly drawn-up entry in the register of civil status acts or the first entry in the register of civil status acts is incomplete and the cancellation of the renewed or repeatedly drawn-up entry in the register of civil status acts would cause unfavourable legal effects for the person, it shall be cancelled on the basis of the decision of the Ministry of Justice.

[*9 February 2017; 25 March 2021*]

**Section 45. Renewal of an Entry in the Register of Civil Status Acts**

(1) Renewal of an entry in the register of civil status acts is re-registration of a previously registered civil status act which has been destroyed or lost.

(2) The General Registry office shall renew an entry in the register of civil status acts on the basis of a submission of such person regarding whom the entry in the register of civil status acts was drawn up, and documents confirming that the relevant civil status document had been registered. An entry in the death register shall be renewed on the basis of a court judgment.

(3) If there are no sufficient grounds for renewal of an entry in the register of civil status acts, an official of the General Registry office shall issue a written refusal to the person to restore an entry in the register of civil status acts. In such case an entry in the register of civil status acts shall be renewed on the basis of a court judgment.

(4) A civil status act registered in foreign states shall be renewed by the General Registry office on the basis of a court judgment.

[*9 February 2017*]

**Chapter VIII**

**Legal Force of Entries in Registers of Civil Status Acts and Documents Confirming Registration**

**Section 46. Evidentiary Value of Entries in Registers of Civil Status Acts and Documents Confirming Registration**

(1) The entries in registers of civil status acts in the Register of Natural Persons and in printed form and the documents confirming registration issued on the basis thereof shall prove the conclusion of marriage, registration of the fact of birth and death and other information indicated in the entries in registers of civil status acts.

(2) If a signed and approved entry in the register of civil status acts in printed form and the relevant entry in the Register of Natural Persons contains contradicting information, the relevant entry in printed form shall be given preference.

(3) The registered facts may be appealed to a court in accordance with the procedures laid down in the Administrative Procedure Law.

[*25 March 2021 /* *Amendment to Paragraphs one and two shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

**Section 47. Documents Confirming the Registration of Civil Status Acts**

(1) On the basis of entries in registers of civil status acts, the General Registry institution and the Ministry of Justice shall issue the following documents confirming registration of civil status acts:

1) marriage, birth or death certificate;

2) a statement regarding registration of a civil status act;

3) an entry in the register of civil status acts which are retained in the relevant institution in printed form (copy);

4) a computer print-out of an entry in the register of civil status acts.

(2) The documents referred to in Paragraph one of this Section shall be signed by an official of the General Registry institution, the director of the Civil Registry Department or the head of the Archives Division of the Civil Registry Department of the Ministry of Justice and approved with a seal with the State coat of arms.

(3) The Ministry of Justice shall ensure the making of blank forms for marriage certificates to be issued by a minister.

[*9 February 2017*]

**Section 48. Marriage Certificate**

The following information shall be indicated in a marriage certificate:

1) the given name, maiden surname and marital surname, personal identity number (if such has been assigned) of the spouses;

2) the date and place of birth of the spouses;

3) the nationality of the spouses;

4) the place where marriage was concluded, the date of concluding marriage and the number in the marriage register;

5) the issuer of the marriage certificate and the date when the certificate was issued.

**Section 49. Birth Certificate**

(1) The following information shall be indicated in a birth certificate:

1) the given name, surname, personal identity number (if such has been assigned) and the ethnicity of the child;

2) the time and place of the birth of the child;

3) the given name, surname, personal identity number (if such has been assigned), the nationality and ethnicity of the parents;

4) the institution which registered the fact of the birth, the date and the number in the birth register;

5) the institution which issued the birth certificate and the date when the certificate was issued.

(2) If the mother or father of a child is unknown, the relevant boxes of the birth certificate shall not be filled in.

(3) The adopters shall not be entered as the parents in the birth certificate of an adopted child, if it has been specified in a court judgment regarding approval of adoption.

**Section 50. Death Certificate**

The following information shall be indicated in a death certificate:

1) the given name, surname, personal identity number (if such has been assigned) of the deceased;

2) the date and place of birth of the deceased;

3) the date and place of death;

4) the institution which registered the fact of death, the date when the fact of death was registered and the number in the death register;

5) the institution which issued the death certificate and the date when the certificate was issued.

**Transitional Provisions**

1. The Civil Status Acts Law (*Latvijas Republikas Saeimas un Ministru Kabineta Ziņotājs*, 2005, No. 8; 2006, No. 12; 2009, No. 13; *Latvijas Vēstnesis*, 2010, No. 183) is repealed.

2. The Cabinet shall issue the regulations referred to in Section 2, Paragraphs six and seven, Section 7, Paragraph three, Section 12, Paragraph four and Section 19, Paragraph five of this Law not later than six months after coming into force of this Law. Until the day of coming into force of the relevant Cabinet regulations, the following Cabinet Regulations shall be applicable, insofar as they are not in contradiction with this Law:

1) Cabinet Regulation No. 457 of 28 June 2005, Regulations Regarding the Amount and Payment Procedures of the State Fee for Registration of Civil Status Acts;

2) Cabinet Regulation No. 477 of 28 June 2005, Regulations Regarding the Insignia of Office of the Head of the General Registry Office;

3) Cabinet Regulation No. 486 of 28 June 2005, Procedures for Entering into Marriage in a Place of Imprisonment;

4) Cabinet Regulation No. 904 of 29 November 2005, Regulations Regarding the Procedures for Registration of Civil Status Acts, Sample Registers of Civil Status Acts, the Procedures and Time Periods for Retention of Registers, as well as Samples of such Documents which are Issued on the Basis of Entries in Registers.

3. Inclusion of the information referred to in Section 7, Paragraph one of this Law in the Register of Natural Persons shall be commenced on 1 January 2013.

[*25 March 2021 /* *Amendments to the Paragraph shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

4. The requirement referred to in Section 12, Paragraph three, Clause 3 of this Law shall not apply to an official of the General Registry office who has commenced employment relationship until the day of coming into force of this Law.

5. The Register of Natural Persons shall replace the current entries in registers of civil status acts in printed form, preserving the data laid down in law. The current entries in registers of civil status acts and alphabetical indices in printed form shall be retained in the archives of the General Registry office for 100 years and afterwards transferred to the National Archives of Latvia.

[*25 March 2021 /* *Amendments to the Paragraph shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

6. Until the day when inclusion of the information referred to in Section 7, Paragraph one of this Law in the Register of Natural Persons is commenced:

1) the General Registry office shall make an entry in the register of civil status acts in printed form in two copies – one copy shall be retained at the General Registry office, other copy shall be transferred by the General Registry office to the Central Statistical Bureau not later than until the fifth date of the following month. At the end of the year the Central Statistical Bureau shall transfer an entry in the register of civil status acts for retention to the Ministry of Justice;

2) the mission shall make an entry in the register of civil status acts in printed form in two copies – one copy shall be sent to the Ministry of Justice with the intermediation of the Consular Department of the Ministry of Foreign Affairs at the end of each quarter, and the Ministry of Justice shall examine it and transfer for retention to the General Registry office of the Riga City and shall send the other copy to the Central Statistical Bureau. At the end of the year the Central Statistical Bureau shall transfer an entry in the register of civil status acts for retention to the Ministry of Justice.

[*25 March 2021 /* *Amendments to the Paragraph shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

7. Until the day when inclusion of the information referred to in Section 7, Paragraph one of this Law in the Register of Natural Persons is commenced, the General Registry office and the Ministry of Justice shall update and renew entries in the register of civil status acts in accordance with the current procedures.

[*25 March 2021 /* *Amendments to the Paragraph shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

8. If a copy of the entry made in the register of civil status acts until the day when inclusion of the information referred to in Section 7, Paragraph one of this Law in the Register of Natural Persons is commenced has been completely or partially destroyed, it shall be replaced with a second copy of the relevant entry in the register of civil status acts.

[*25 March 2021 /* *Amendments to the Paragraph shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

9. Entries in the register of civil status acts which have been made until the day when inclusion of the information referred to in Section 7, Paragraph one of this Law in the Register of Natural Persons is commenced and which are retained at General Registry institutions shall be gradually included in the Register of Natural Persons after verification of completeness and accuracy thereof.

[*25 March 2021 /* *Amendments to the Paragraph shall come into force on 28 June 2021.* *See Paragraph 10 of Transitional Provisions*]

10. Amendments to this Law regarding the replacement of words “unified register of civil status acts” (in the relevant case) with the words “Register of Natural Persons” (in the relevant case) and the replacement of words “Population Register” with the words “Register of Natural Persons”, the amendment regarding the new wording of the title of Chapter II, and also amendments regarding the new wording of the title and Paragraph one of Section 7 and the deletion of Paragraph two shall come into force concurrently with the Law on the Register of Natural Persons.

[*25 March 2021*]

11. Amendments to Section 10, Paragraphs one and two and Section 36, Paragraph five of this Law shall come into force on 1 July 2021.

[*25 March 2021*]

The Law shall come into force on 1 January 2013.

The Law has been adopted by the *Saeima* on 29 November 2012.

President A. Bērziņš

Rīga, 14 December 2012